

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**May 6, 2024**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Cafeteria of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mr. Johnston called the meeting to order at seven o'clock (7:00) p.m.

Mr. Johnston asked the members to pause for a moment of silence.

Mr. Johnston asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Troy Johnston, Cheryl Ferry (Zoom), Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Absent: Mark Marterella, Ben Carbaugh, Leslie Boyer, Shari Neely

Also Present: Mr. Mario Fontanazza, Mrs. Amanda Hetrick, Ms. Melissa Sharp

Mr. Johnston stated the Joint Committee members had received copies of the Minutes of the April 2, 2024 meeting. He asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. McFall, moved to approve the Minutes of the April 2, 2024 meeting as submitted.

**Roll Call:** Ayes: Troy Johnston, Cheryl Ferry, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

At 7:01 p.m., Ms. Shari Neely joined the meeting via Zoom.

The Treasurer and Secretary's Report as of 5/6/24 were submitted for information.

Mr. Carson, seconded by Mr. McFall, moved to accept the Treasurer and Secretary's Report as of 5/6/24 as submitted.

**Roll Call:** Ayes: Troy Johnston, Cheryl Ferry, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

A list of bills from 4/3/24 – 5/6/24 in the amount of \$1,024,735.13 were presented for approval.

Mr. Carson, seconded by Mr. McFall, moved to approve the list of bills as presented.

**Roll Call:** Ayes: Troy Johnston, Cheryl Ferry, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee. He also discussed the Calendar of Events for the month of April. The Monthly Enrollment Report as of 5/6/24 was submitted.

Mr. Johnston requested approval of the action items as presented: Item 8. a) i. and Item 8. a) ii. separately and Item 8. a) iv. – xvi. in one motion.

Mr. Carson, seconded by Mr. McFall, moved to nominate Ms. Shari Neely as Treasurer of the Board for the term of 7/1/24 – 6/30/25.

**Roll Call:** Ayes: Troy Johnston, Cheryl Ferry, Justin McFall, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mr. Carson, seconded by Mr. McFall, moved to elect Melissa Sharp as Board Secretary for a term of 4 years beginning July 1, 2024 and running through June 30, 2028.

**Roll Call:** Ayes: Troy Johnston, Cheryl Ferry, Justin McFall, Lynn Cressman, Shari Neely, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mr. Carson, seconded by Mr. McFall, moved to approve action Item 8. a) iv. – xvi. in one motion as follows:

- iv. Approve 1 year software contract with FIT Optimized Solutions for the 2024-2025 school year at a cost of \$4,500.00 for control integration of our HVAC program.
- v. Approve advertising for all anticipated instructional aide positions as they become available.
- vi. Approve hiring the successful instructional aide candidate for 2024-2025 school year.
- vii. Approve James May as maintenance tech/custodial position at a salary of \$35,000 beginning July 1, 2024.
- viii. Approve Melissa Sharp to attend the 2024 PACTA Leadership Conference in State College July 23 – 25, 2024 at a cost not to exceed \$1,100.00 Funding – Local.
- ix. Approve Bob Moore and one additional chaperone and four students to attend the national Skills USA competition in Atlanta June 24-28, 2024 at a cost not to exceed \$12,000.00 Funding – Local.
- x. Approve administration to finalize the lease agreement with Oil Region Alliance pending approval of the solicitor.
- xi. Approve the substitute instructor rate to \$125.00 per day for 2024-2025.
- xii. Approve administrative substitute rate to \$200.00 per day for 2024-2025.
- xiii. Approve administrative substitute stipend to \$100.00 per day for 2024-2025.
- xiv. Approve Non-bargaining salary schedule for 2024-2025 through 2026-2027.
- xv. Approve summer per diem requests.
- xvi. Approve Board policy changes as presented.

**Roll Call:** Ayes: Troy Johnston, Cheryl Ferry, Justin McFall, Shari Neely, Lynn Cressman, Monica Chatham, Todd Carson

Nayes: None, motion carried.

Mr. Fontanazza discussed his activities for April. He presented a plaque and check for \$300 awarded to Welding student Justin Beggs at the recent AWS competition held in Pittsburgh. Justin earned 1<sup>st</sup> place in the postsecondary category.

Mr. Johnston asked if there was any old business.

None was noted.

Mr. Johnston asked if there was any new business.

None was noted.

Upon motion by Mr. McFall, seconded by Mr. Carson, the meeting adjourned at fifteen minutes past seven (7:15) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue grid background.

Patrick M. Adams  
Secretary, Joint Committee